



**ACTIVATE
GOOD**
people-powered
projects for good

1053 E Whitaker Mill Rd, Suite 115
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Wake Tech Internship with Activate Good

About Activate Good

Activate Good envisions a world in which all people realize and act on their power to improve their communities. That's why Activate Good improves our community through people-powered projects for good. We work towards our goals by:

- Connecting individuals, groups, and companies to volunteer needs and impact projects with nearly 600 Community Partners in the greater Triangle area, NC.
- Empowering the next generation of young volunteers and community leaders through our Youth Programs.

We pride ourselves on being a people-centered organization, generating belonging from the inside out. We do our best to support each other wholly, and invite all staff to bring their unique personalities and perspectives to the table. Staff contribute regularly to our vibrant vision, including their participation in such strategic considerations as annual budgeting and needs assessment.

Activate Good is a nonpartisan 501c3 tax-exempt public charity founded in 2005, and part of the global [Points of Light Network](#). Learn more about us at www.activategood.org.

Programs Team Overview

This internship opportunity sits with our Programs Team. The Team is responsible for working with the Executive Director to generate and maintain meaningful programming and partnerships that support our mission and local causes in our Triangle service area (Wake, Durham, Orange, and Johnston counties). Engagement programs and partnership areas include: the [eLOVEate Schools Program](#), [Community Partners](#) (fellow nonprofits and public-serving organizations), [general volunteer engagement](#), [youth, families and schools](#), [businesses](#), as well as colleges and universities.

Important:

- All Interns must be **age 18 or older** to apply.
- Interns will be paid an **hourly rate** over the course of their internship. Worked hours are **paid monthly** on the last business day of the month. An additional **mileage stipend** will also be available and paid in monthly increments.
- **Applicant enrollment at Wake Tech during the internship semester is required** and will be confirmed prior to any offer for an interview; enrollment may be reconfirmed prior to your start date. Providing your school-assigned email is required in your application in order to confirm enrollment. Please note that Wake Tech manages and confirms all eligibility standards; Activate Good cannot contest their decisions.



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- Activate Good's Internships are expected to be **hybrid** (remote with in-person as needed for meetings, projects and events). **Unless otherwise agreed to, in-person hours will be required from all interns. Your hybrid schedule must be coordinated with and approved by your supervisor.**
 - **Availability Requirements:** While some scheduling may occur after hours based on student availability, we still require the following: availability Monday-Friday between 9am-5pm to work with our staff in 2-3hr shifts; and some weekend availability to support projects and events (hour/shift availability may vary).
 - **International Students:** While welcome to apply, must meet visa/permit requirements to participate in this internship. It is the student's responsibility to confirm their financial eligibility prior to applying / accepting an internship offer. Individuals that cannot provide appropriate identification cannot participate in this opportunity.
 - **All interns must meet the requirements found below in "Special Skills / Experience."**
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Internship Overview

Through a special partnership with Wake Tech Community College, Activate Good will welcome up to two (3) interns for Fall 2025.

This internship is hours-based (100-115 hours per intern). The expected start and end dates (August 18 -December 19) are pending confirmation with accepted interns. Scheduling may be impacted by an individual intern's personal goals and scheduling abilities, your "focus area" placement (see below) as well as the intern team's needs and assignments.

All internships with Activate Good will have a project, event and program leadership focus. In each focus area, interns may shadow staff and support programming and projects in a variety of ways, including but not limited to planning, outreach, direct management of volunteers, project setup, other outreach/engagement activities as assigned, and more. Regardless of focus area, **all interns** will support *fall Days of Service: 9/11 Day of Service on September 11, 2025 (Thursday), and Family Volunteer Day on November 22, 2025 (Saturday).*

Focus areas include:

1. Youth Programming: Activate Kids (ages 5 to 10), as well as Youth Volunteer Corps and Youth Advisory Board (ages 11-18)
2. The eLOVEate Schools Project and Custom Corporate Projects
3. Triangle Businesses for Good and Custom Corporate Projects

Due to the nature of community needs, our projects and events can be physically demanding. If you are interested in applying, but have special needs, we still welcome your interest and can work with you to consider alterations that can aid your participation.



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Skills and Experience

The following Skills and Experiences are Required to be successful in this internship:

- **Excellent communication skills and hygiene:** timely, clear, concise, ability to conduct unprompted follow ups as needed, etc.
- **Solid tech skills;** experience with the following or similar tools is beneficial: Google apps, Excel, monday.com, Canva, WordPress and Elementor, SurveyMonkey, iContact, etc.
- **Proactive:**
 - Interns are encouraged to think ahead through the process required to complete assignments, ask questions in advance, and meet or exceed deadlines as often as possible
 - Ability to manage their own assignments and deadlines
 - Ability to work as a team to determine next steps and delegation
- **Initiative:** When able, interns are encouraged to bring new ideas to their supervisors and team, as well as seek new assignments, ways to pitch in, and opportunities to learn
- **Accountability:** It is the intern's responsibility to show up to agreed meetings, events and work shifts (virtual or otherwise) on time and prepared. Repeat cases of cancellation, no-shows, or tardiness without notice may be cause for discontinuation of our internship agreement.
- **Experience volunteering** or otherwise working with nonprofits, public services and community organizations
- **Experience in special areas of interest** (fund development, marketing, etc.) that the intern may communicate in their cover letter and may have the opportunity to investigate further during their internship term.

Other Things to Expect

All Activate Good staff and interns work with their own laptop in a hybrid capacity (remote, with in-person as needed) during typical business hours unless otherwise discussed for special events and projects.

Our organization is highly event-focused; **some traveling** within the Triangle area may be required, and some scheduling may be influenced by specific needs of assignments. Interns should have their own **reliable transportation**, or be able to coordinate reliable transportation to and from accepted assignment locations.

For events and projects, **our team spends a lot of time moving around** (standing, lifting, carrying, reaching, etc.). Project and event environments can range from our warehouse, to schools, to corporate offices, nonprofit locations, conference venues, and more.

Compensation & Benefits



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Through a special partnership with Wake Tech, this specific internship is able to offer each intern an hourly stipend of \$20.

As temporary employees:

- Interns will be paid through direct deposit monthly on the last business day of the month
- Interns are subject to income taxes
- Interns will receive a \$200 mileage stipend, paid in monthly increments. Interns are not otherwise eligible for mileage reimbursement, except when assignments are associated with a special project or event with a budget to provide such support to all affiliated teammates at Activate Good
- Interns are not eligible for insurance or other employee benefits
- Each intern enters their internship agreement with Activate Good understanding that this is a temporary role with finite specifications for payment, hours, and latest end date – and no expectation of work beyond set maximums of their final offer letter

Tips for Your Application

While a cover letter is not required, it is suggested. If provided, letters can be short and sweet (1-2 paragraphs), but should include a ranking of your preference for the three focus areas listed above.

Please tell us why you are completing an internship, and how our internship helps you reach your experience and skill goals. If there is a specific skill that you hope we can help you hone (project planning, budgeting, managing volunteers, etc.) - tell us.

All applications must be submitted online at:

<https://activategood.org/who-we-are/our-team/join-our-team!>

Emailed applications cannot be accepted. Thanks for your cooperation.